# CARBON REDUCTION PLAN

**March 2023**

## Commitment to achieving Net Zero

**As part of the Vontier[1] group of companies, Teletrac Navman (UK) Ltd is committed to achieving net zero emissions by 2050.**

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[1] Vontier Sustainability

# About

Teletrac Navman is a global, market leading software-as-a-service (SaaS) provider leveraging AI and machine learning to drive next generation mobile asset and fleet management.

Powered by AI to turn real-time data into decisions, Teletrac Navman's specialized solutions deliver businesses with simplified, smart, predictive, and actionable insights to help enhance productivity and profitability. Its fleet and asset management technology uncovers and simplifies information that would otherwise go unseen, enabling fleet owners and administrators to manage the efficiency of their fleets, manage fuel use and identify associated cost savings, and confidently move their business forward with certainty.

It currently tracks and manages more than 550,000 vehicles and assets around the world. The company is headquartered in Irvine, CA, with additional offices in the United States, United Kingdom, Australia, New Zealand and Mexico.

Additionally, our EV Readiness tool can tell fleet administrators what an effective transition to electric vehicles looks like for their business. It uses sophisticated AI technology to deliver a report based on a fleet's existing telematics data, that outlines the vehicle recommendations, an optimal changing infrastructure and the total environmental benefits a business would see by switching to electric; from reductions in $CO_2$ emissions and fuel consumption savings.

# Baseline emissions footprint

| Baseline Year: 2019 | |
|---|---|
| This is Teletrac Navman (UK)'s first report on emissions. | |
| **Baseline year emissions:** | |
| **Emissions** | **Total tCO$_2$e** |
| Scope 1 | **58.81** |
| Scope 2 | **5.32** |
| Scope 3 | **230.7** |
| Total emissions | **294.83** |

# Current emissions reporting

| Reporting Year: 2022 | |
|---|---|
| For January 1st 2022 until December 31st 2022. | |
| **Baseline year emissions:** | |
| **Emissions** | **Total tCO$_2$e** |
| Scope 1 | **6.62** |
| Scope 2 | **4.33** |
| Scope 3 | **187.7** |
| Total emissions | **198.65** |

# Carbon Reduction Plan to Net Zero
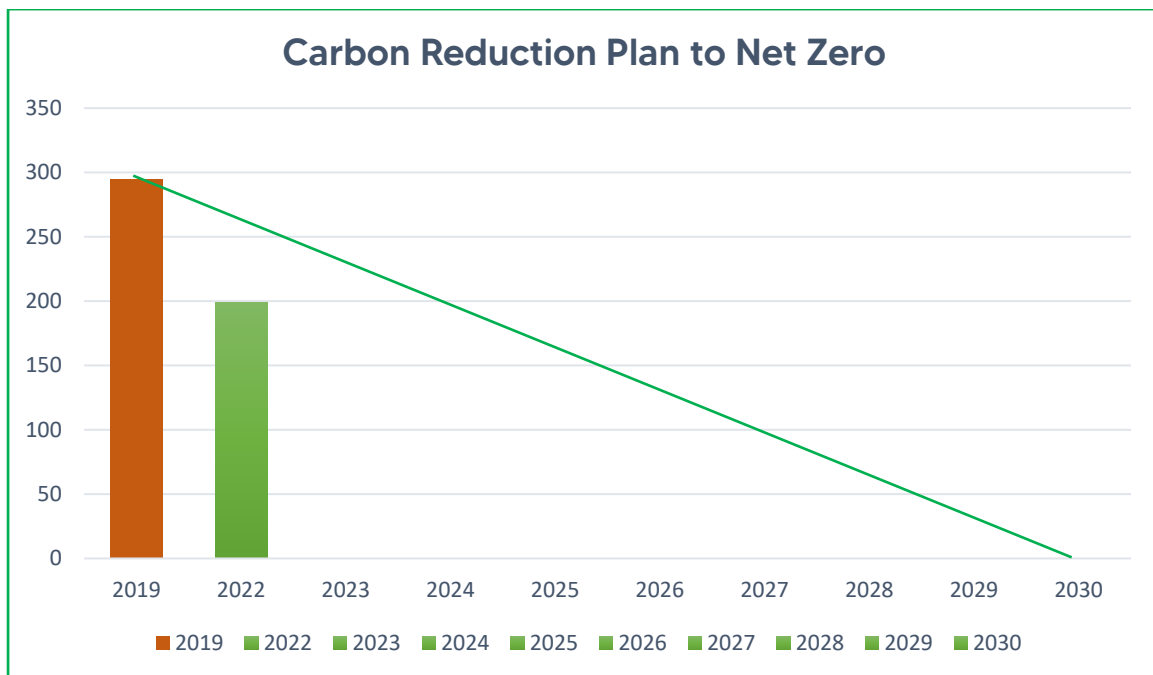
# Scope 3 Emissions

<u>2022 (Current)</u>

| Area of Scope | Justification | tCO$_2$e |
|---|---|---|
| **Business Travel** | | |
| Travel by car | *Limited to emissions produced by company fleet vehicles and included within Scope 1 (ICE) and Scope 2 (EV) figures* | **N/A** |
| Travel by air | Based on all roundtrip business air journeys | **29.3** |
| Travel by train | Based on all roundtrip business rail journeys | **0.14** |
| **Employees** | | |
| Commuting | Based on 85 contracted office-based FTE commuting 3-days per week (hybrid-pattern of work) | **59.5** |
| Home Working | Based on 85 contracted office-based FTE working remotely 2-days per week and 94 contracted home-based FTE working remotely 5-days per week | **46.5** |
| **Waste Generated in Operations** | | |
| General Waste | *Collection of general to-landfill waste is arranged by the site management, who have engaged Biffa for collection and disposal[2]* | **14.9** |
| General Recyclable Waste | *Collection of general recyclable waste is arranged by the site management, who have engaged Biffa for collection and disposal* | **9.95** |
| Specialist Waste | Collections by Licenced Waste Carrier to disposal points for Specialist Waste (various points, for WEEE, Hazardous, Coffee Grounds, etc) | **1.42** |
| Specialist Waste | Collections by Licenced Waste Carrier to disposal points for confidential paper waste | **0.09** |
| Specialist Waste | Collections of all other non-general recyclable waste | **0.01** |
| **Upstream transportation: emissions associated with courier and postal services used by Teletrac Navman** | | |
| Supply Chain | Total upstream of product delivered between seaport and distribution hub | **3.20** |
| Supply Chain | Total upstream of product delivered between airport and distribution hub | **4.05** |
| **Downstream transportation: emissions associated with courier services on behalf of Teletrac Navman** | | |
| Supply Chain | *All forward domestic product delivery services arranged from distribution hub Likewize[3] to customers are provided by DPD[4].* | **18.64** |

| | |
|---|---|
| **Scope 3 tCO$_2$e for current reporting year** | **187.7** |

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[2] Biffa Sustainability Strategy
[3] Likewize
[4] DPD Group Carbon Neutral

# Carbon Reduction Projects

The following environmental management measures and projects have been completed or implemented since the 2019 baseline figure.

2020

- Moved to remote working (as per Government guidelines due to the Covid-19 pandemic), and adjusted to adopt a future hybrid-working model
- Closed two satellite offices, with employees at those sites re-contracted to work remotely, and applicable vacant roles from those sites transposed to the head office where applicable
- Reduced the number of diesel vehicles on fleet to 43 (59% of fleet) from 67 in 2019

2021

- Undertook review of printing devices in the head office, to reduce printers, discourage use and minimise expenditure of paper and toner
- Introduced waste streams to reduce waste to landfill from introduction of coffee machine to zero; spent coffee grounds and flexible packaging now sent to specialist recycling streams instead of general waste
- Introduced Electric Vehicle options to fleet drivers

2022

- Further reduced the number of diesel vehicles on fleet to 16 (35%) from 43 in 2021
- Increased the number of Electric Vehicles on fleet to 8 (to 17% of fleet)

To effectively manage and plan other initiatives to enable us to achieve net zero, we are also:

- Maintaining compliance to ISO 14001, and our Environmental Management System is audited annually. The operational environmental objectives that support our EMS are reviewed regularly to ensure they remain relevant and effective in meeting their goals, in both the short and long term.
- Maintaining Silver standard sustainability performance as adjudged by Eco-Vadis
- Introducing different waste streams to minimise the amount of waste generated in our day-to-day operations to landfill and maximise its reuse or ensure it is transferred to licensed waste carriers for proper recycling.
- Maintaining the decarbonisation of fleet, by offering more Electric Vehicle options to company car drivers. Where EV adoption is not feasible or practical, we set $CO_2$ caps and encourage drivers to choose lowest emission ICE (Internal Combustion Engine) alternatives wherever possible.
- Continuing to actively monitor the driving behaviours of our fleet drivers to ensure that they are not only driving in a safe and responsible manner for the wellbeing of themselves and other road users but are also driving in the most fuel-efficient manner.
- Undertaking Energy Savings Opportunity Scheme (ESOS) (Phase 2) audits as required.
- Embraced online digital communication technologies to engage with customers and other interested parties directly, reducing the need to travel.
- Building awareness amongst the workforce of the impact of their own decisions regarding energy, waste and fuel on the company's journey towards net zero. Following a review of working practices during the COVID-19 pandemic, the majority of UK-based employees have moved to a hybrid pattern of work between the office and their home locations. Whilst there are obvious Scope 3 gains here due to reduced commuting, we are obligated to ensuring that employees manage their own personal energy expenditure effectively.
- Working towards Extension of our ISO 14001 Environmental Management System to our other business sites in Australia, New Zealand, Mexico and the United States, to ensure that we are working towards the same environmental goals and applying a comparative level of proactive discussion about environmental initiatives globally.

# Declaration and sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of Teletrac Navman (UK) Ltd**

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**Position: Head of Global Supply Chain, Procurement & Asset Management**

**DATE: 15th May 2023**

[1]GHG Protocol
[2]GOV.UK Conversions for Reporting
[3]GHG Protocol Scope 3 Standard